

MINUTES OF THE THIRD PMC MEETING

This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.

University of Nis



**Strengthening of master curricula in water resources management
for the Western Balkans HEIs and stakeholders**

PROJECT INFO

Project title	Strengthening of master curricula in water resources management for the Western Balkans HEIs and stakeholders
Project acronym	SWARM
Project reference number	597888-EPP-1-2018-1-RS-EPPKA2-CBHE-JP
Fundingscheme	Erasmus+ Capacity building in the field of higher education
Web address	www.swarm.ni.ac.rs
Coordination institution	University of Nis
Project duration	15 November 2018 – 14 November 2021

DOCUMENT CONTROL SHEET

Work package	WP7 Project management
Ref. no and title of activity	A7.4 Regular Steering Committee & Project Management meetings
Title of deliverable	Minutes of the third PMC meeting
Lead institution	University of Nis
Author(s)	Milan Gocic
Document status	Final
Document version and date	v01
Dissemination level	Public

VERSIONING AND CONTRIBUTION HISTORY

Version	Date	Revision description	Partner responsible
v.01	16/04/2020	Creation of the document	UNI

Contents

1. Introduction	3
2. Project Management Committee meeting	3
ANNEX I – Third PMC meeting agenda	5
ANNEX II – Attendance list	6
ANNEX III – Accompanying photos.....	7

1. Introduction

This document reports the third PMC meeting of the Erasmus+ Capacity Building in the Field of Higher Education project „Strengthening of master curricula in water resources management for the Western Balkans HEIs and stakeholders“ (SWARM), held on-line as the first on-line meeting using Zoom platform as a tool for the meeting on 15th April 2020. The meeting was chaired by Milan Goci .

The purpose of the meeting was to discuss future project activities in more details. All project partners took part into this meeting, excluding representatives from the PWWC W.

The meeting agenda was adopted without changes.

2. Project Management Committee meeting

Speakers:

Milan Goci , University of Nis (UNI)

Summary:

Meeting started at 14:00.

Overview of project activities

- WP1 and WP3 successfully completed
- WP2 – 80% is completed, accreditation in process. Hopefully June-September
- WP4 – Last part of 2020, and all of 2021
- Not sure when we can expect new students. Hopefully in October this year? Some just need to update curricula
- Next meeting in Sofia hopefully first half of July. Meeting in Podgorica planned in September, can be shifted to October?
- WP5 – selected company for external audit from UK, organise first financial control in the summer. Choose the
- WP6 – Winter/Summer school– UNI send request to Brussels to change number of students and number of days (should be minimum 14 days)
- WP7 Waiting for feedback from technical report – QAC should work with the feedback and suggest changes in the last period

Online meetings should be conducted on a regular basis, monthly or bi-monthly.

Evaluation

Three types: 1 External quality evaluation 2 Inter-project evaluation 3 External financial audit

1. External how to decide the external evaluation – is it better to use a consultant or cross-project? Should be done by September. Since it is planned and budgeted with €6000 we should use a consultant.
2. Inter-project evaluation – should be done online soon, we can all discuss and share experiences from own previous experiences with Erasmus+ and other projects

3. External financial audit – Budget €6000, one check of financial documents during the summer?

Review/feedback from potential employers of the curriculum and catalogue of competences. Can be done during the round-tables (can start with online round-tables). Dissemination of project results

New MSc program - Survey of potential students – map the interest to participate in the new program. Can be done online. Webinars – one-hour sessions on the topics of the curricula, collecting feedback from students. Also, dissemination of project results.

The new lab equipment - Student/staff satisfaction survey on lab works: how the new equipment has affected the learning process (if they were able to use the equipment before the lockdown started)

The meeting finished at 15:00 h.

ANNEX I – Third PMC meeting agenda

Wednesday, 15 th April 2020		
First on-line meeting		
Third Project Management Committee meeting		
14:00-14:45	Project activities	Milan Goci , UNI
11:45-12:00	General discussion	Milan Goci , UNI

ANNEX II – Attendance list

No.	Name	Institution acronym
1	Milan Goci	P1-UNI
2	Michael Tritthart	P2-BOKU
3	Daniel Wildt	P2-BOKU
4	Zakhar Maletskyi	P3-NMBU
5	Elisabeth Hoff	P3-NMBU
6	Harsha Ratnaweera	P3-NMBU
7	Skoulikaris Charalampos	P4-AUTH
8	Petar Filkov	P5-UACEG
9	Maria Mavrova-Guirginova	P5-UACEG
10	Barbara Karleuša	P6-UNIRIFCE
11	Bojana Horvat	P6-UNIRIFCE
12	Maria Manuela Portela	P7-UL
13	Rodrigo Proenca de Oliveira	P7-UL
14	Maja Petrovi	P8-UNS
15	Igor Peško	P8-UNS
16	Emina Hadži	P9-UNSA
17	Marko e ez	P10-UNMO
18	urica Markovi	P11-UPKM
19	Jelena Rajovi	P12-TCASU
20	Goran Sekuli	P13-UoM
21	Ivana iprani	P13-UoM

ANNEX III – Accompanying photos

